

Our Aims

The aim of this leaflet is to inform families of our procedures for protecting and educating children while they are online by fostering an honest, open, caring and supportive climate. In the modern day and age of social media and wide spread internet access, the children's safety to us is paramount. Our school fully recognises the contribution it can make to protect children and support pupils in school.

This leaflet forms part of our Online Safety Policy a full copy of which is available in school. The main areas of risk for our school community can be summarised as follows:

Content

The exposure to inappropriate content, websites or messages.

Contact

This could include grooming, radicalisation, online bullying or identity theft (including 'frape' (hacking Facebook profiles) and sharing passwords

Conduct

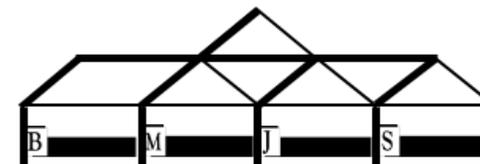
The actual behaviour online, such as privacy issues, digital footprints/reputations, health and wellbeing, sexting and copyright infringement.

This policy applies to all teaching, support and volunteer staff in school and aims to ensure the school works within the Standards for Effective online safety Practice in Schools.

Online Safety curriculum

We will teach the children:

- A clear, progressive online safety education programme as part of the Computing curriculum / PSHE curriculum. It is built on online safeguarding
- to STOP and THINK before they CLICK
- to develop a range of strategies to evaluate and verify information before accepting its accuracy;
- to be aware that the author of a web site / page may have a particular bias or purpose and to develop skills to recognise what that may be;
- to know how to narrow down or refine a search;
- [for older pupils] to understand how search engines work and to understand that this affects the results they see at the top of the listings;
- to understand acceptable behaviour when using an online environment / email,
- to understand how photographs can be manipulated and how web content can attract the wrong sort of attention;
- to understand why on-line 'friends' may not be who they say they are and to understand why they should be careful in online environments;
- to have strategies for dealing with receipt of inappropriate materials;
- To understand the impact of online bullying.
- To know how to report any abuse including online bullying; .



Keeping our children safe online

Information Leaflet for Parents

September 2017

Roles and Responsibilities

All adults working with or on behalf of children have a responsibility and duty to online safety. This leaflet applies to all members of the Brinsworth Manor Junior School community (staff, pupils, volunteers, parents/carers, visitors) who have access and are users of school ICT systems both in and out of school. In school the monitoring and reporting of online safety takes place. Parents and carers would be informed if an online safety issue occurred involving their child. As a school we have the right to contact the Police if one of our pupils or staff members receives online communication that is considered disturbing or unlawful.

The role of the Online Safety Leader

The Online Safety Leader must

- Take day to day responsibility for online safety issues.
- promotes an awareness and commitment to online safeguarding throughout the school community
- ensures that online safety education is embedded across the curriculum
- liaises with school ICT technical staff
- To ensure that all staff are aware of the procedures that need to be followed in the event of an online safety incident

The role of the Head Teacher

The Head Teacher must ensure that

- To take overall responsibility for online safety provision
- To take overall responsibility for data and data security (SIRO)
- To ensure the school uses an approved, filtered Internet Service, which complies with current statutory requirements.
- To be responsible for ensuring that staff receive suitable training to carry out their online safety roles and to train other colleagues, as relevant
- To be aware of procedures to be followed in the event of a serious online safety incident.

The role of the Governing Body

The Governing Body must nominate a governor with responsibility for online safety and support the Online Safety Leader. The Governing Body must also ensure

- That the school follows all current online safety advice to keep the children and staff safe
- They approve the Online-Safety Policy and review the effectiveness of the policy.
- They support the school in encouraging parents and the wider community to become engaged in online safety activities
- They regularly review with the head and Online Safety Lead.

Nominated Staff

Named staff/personnel who lead online safety at Brinsworth Manor Junior School are:

Online Safety Lead

- Mrs Marie Hill
(*Head of School*)
- Mr Mark Bennett
(*Deputy Head of School*)

Online Safety Governor:
Mrs Trish Sharp

All of the above staff can be contacted through school on: 01709 828505