



# Brinsworth Manor Junior School



## **PROSPECTUS 2017/2018**



**White Woods**  
PRIMARY ACADEMY TRUST

Dear Parents

Thank you for choosing or considering Brinsworth Manor Junior School for your child. We are very proud of our school and try to ensure that all our children feel happy and secure here and that they are helped to achieve their full potential through a broad, stimulating and relevant curriculum. It is important to us that all children are successful.

We employ a range of teaching styles and provide lots of opportunities for the children to learn from first hand experiences that involve the children actively in their learning. Here at Brinsworth Manor we feel it is very important that the children's imagination and creativity are developed together with an eagerness for learning.

The primary curriculum should help each child to develop a firm foundation on which they can build in preparation for adult life. We recognise each child's individuality and try to meet his/her needs in a caring environment, committed to raising the achievement of all across a broad spectrum of opportunities and experiences which promote the development of the child socially, physically, intellectually, morally, artistically and spiritually.

We provide an attractive and caring learning environment in which the children develop tolerance and respect for others, self-esteem, independence and responsibility, together with a caring attitude towards the immediate school environment, the local community and wider environmental issues.

We hope to promote a strong feeling of partnership between the school and parents and therefore welcome your close involvement in your child's education.

I trust you will find the information in this booklet useful and informative. Should you have any further queries, please do not hesitate to contact me.

Yours faithfully

Mrs M Hill

Head Teacher

Brinsworth Manor Junior School is a community school. It was built in 1907 and shares its campus with its feeder Infants' School. There is close liaison between the two schools and this has a positive effect on the children's educational and social development.

From April 2018 we will be a member of White Woods Primary Academy Trust.

The school caters for children between the ages of seven and eleven, providing a safe and attractive learning environment.

Outside, the school has an extensive playing field, a large playground and a Multi-use games facility.

# OUR AIMS

Brinsworth Manor Junior School aims to develop the whole child through high quality teaching and learning.

We aim to provide:-

- High quality teaching that enables all children to succeed
- A rich, diverse, relevant and creative curriculum that recognises the contribution of 'The Arts' and develops independence.
- Support for children's physical and emotional well-being
- A stimulating, safe environment where all children feel valued.
- Opportunities to celebrate diversity and provide equal opportunities for all.
- Support for positive behaviour built on respect and tolerance
- A highly motivated staff team with access to good quality professional development.
- Partnership with parents, governors and the local community.

BRITISH VALUES ARE PROMOTED THROUGH DEDICATED PSHCE LESSONS, ASSEMBLIES AND EMBEDDED INTO THE CORES SCHOOL VALUES.

## Our Twelve Values -

as decided by the children are:-

- Friendship
- Trustworthiness
- Fairness
- Happiness
- Pride
- Respect
  
- Determination
- Courage
- Honesty
- Teamwork
- Co-operation
- Politeness

## Governors

**Mr C Watson**  
Chair of  
Governing Body

**Mrs VA Helliwell**  
Executive  
Headteacher

**Mrs C Zakria**  
Parent Governor

**Mrs T Sharp**  
LA  
Representative

**Mrs S Weatherall**  
Staff Governor

**Mrs C Walker**

Parent Governor

**Mrs N Rashid**

Parent Governor

# OUR STAFF

Head Teacher – Mrs M Hill  
Deputy Head Teacher – Mr M Bennett

### Teaching Staff

Mrs E Barden (UKS2 Phase Leader) Mrs T Rowbottom (LKS2 Phase Leader)  
Miss D Hill Ms A Day Mrs S Weatherall (Inclusion Leader)  
Miss S Ramsden Miss S Guest Miss S Webster  
Mrs D Morris Miss A Moore Miss R Ashby  
Miss J Tracey Miss C Morley Miss N Howlett

### Inclusion Team

Mrs S Weatherall (SEND Co) Mrs N Roebuck Miss K Stringer  
Support Staff

Mrs C Stead- HLTA Mrs Y Sharples – HLTA Mrs C Shaw – HLTA  
Mrs B Marshall Mrs M Neale Miss L Starling Mrs D Ward

### School Business

Manager  
Mrs K Ousley  
Office Staff  
Mrs s France  
Mrs K Steer

### Premises Team

Mr A Hewitt - Caretaker  
Miss J Hughes - Cleaner  
Miss L Somerset -  
Cleaner  
Mrs P Woodburn -  
Cleaner

Cook in charge  
Mrs C O'Malley

### SMSAs

Mrs L Dudhill (Senior Supervisor) Miss L Armstrong-Fisher Miss T Hardy  
Mrs J Khan Mrs N Brown Mrs A Stevens Mrs T Walker

## Road safety

We are constantly aware of the dangers on the roads and children are reminded regularly about the need for care.

Road Safety Officers visit school from time to time to reinforce road safety rules. Please help us by ensuring that your child is familiar with road crossing procedures.

*The School Crossing Patrol operates between the following hours:-*

### Mornings

8:15am-9.10am

### Afternoons

2:55pm- 3:35pm

# A TYPICAL SCHOOL DAY AT BRINSWORTH MANORS JUNIOR SCHOOL

Although school starts at **8:45**, a number of our children will be in school as early as 8:00am for one of our breakfast clubs before school starts. A whistle is blown in the yard at 8:40am as a signal for the children to go to their classes, where they will be greeted by a member of staff.

Children stay in school for a healthy lunch (12:15-1:15pm). Home time is at **3:15pm**.

For many children though, they will stay on at school to enjoy a range of after-school clubs and activities. These will usually finish at 4:15/4:30. Parents must collect their children or make alternative arrangements for their safe return home. These activities include multi-sports, science club, art clubs and many more taking place during the year. Many children also get the opportunity to take part in sports competitions in school and against other Rotherham schools.

For more information, please ask at the school office.

**Punctuality is extremely important** and we would urge all parents to ensure that their child arrives on time so that the start of lessons is not disrupted. We understand however, that sometimes delays are unavoidable and would, in these circumstances, ask that you call school but ensure that they attend.

# OUR SCHOOL UNIFORM

SCHOOL UNIFORM IS COMPULSORY FROM Y3 TO Y6. ALL ITEMS CAN BE PURCHASED ONLINE VIA TESCO EMBROIDERY SERVICE OR FROM THE UNIFORM SJOPS IN ROTHERHAM TOWN CENTRE.

All children in year 3 are given a School Book bag and a School PE bag. All other children can purchase these during the year (available from the school reception). This supports Health & Safety in the cloakrooms rather than large bags.

## Uniform

- Black or dark grey trousers
- White or red polo shirt
- Red sweatshirt (with or without the school name).
- Black, dark grey or white socks/ red or black tights (if required).
- Black shoes or trainers (no logos or patterns)
- Red checked dress
- Black head scarf

## PE

All children need the following, which should be kept in a PE bag in school during the week and taken home to be washed at the weekend -

- White Tee Shirt
- Black Shorts (black footless leggings for indoor)
- Black plimsolls/black trainers
- Black Track suit without logos or patterns.

## JEWELLERY

For health and safety reasons children should not wear jewellery in school. If a child has ear piercings, "studs" can be worn – these will have to be removed during PE. For health and safety reasons please ensure your child's hair is suitably styled for PE/DT/art activities.

## LOST PROPERTY

Please remember to put a name on every item of clothing your child wears to school. If your child loses an item of clothing or any other personal possession, they should tell their teacher straight away. It is usually easy to find something on the same day that it has been lost.

Otherwise, please contact school as soon as possible and we will do our best to trace the missing article.

## **CLASS ORGANISATION**

The children are grouped according to age in similar sized mixed ability classes. We aim to ensure class size does not exceed 30 pupils if at all possible.

Within each class, there is a spread of ability and experience and our challenge is to meet the needs of all children and help them to achieve their full potential.

To ensure this, work is carefully planned in both range and pace and is underpinned by regular assessment procedures.

Whole class, individual and group teaching strategies are used as appropriate.

# **OUR CURRICULUM**

We believe that pupils at Brinsworth Manor Junior school need a modern challenge based curriculum that engages and empowers our pupils in their learning. Unless the children are fully engaged in their learning they will not make the outstanding progress that we demand they all make.

As a school we have developed our own approach of a challenge based curriculum that delivers the full national curriculum. Foundation subjects are delivered in a cross curriculum manner, where learning is accelerated through relevant, independent, creative, enterprising and real learning opportunities. Our learning challenges are developed to enhance skills needed in the modern work place, with a big emphasis on team work and working within groups to achieve a goal.

At Brinsworth Manor Junior School each challenge has an outcome that will test the children and provide a final outcome for their learning. These range from creating videos, public presentations, trips, visitors or social enterprise events, depending on the nature of the topic. Where possible we like to immerse the children in their learning by using our local environment.

## **English**

The children are taught daily English lessons. During their time at Brinsworth Manor the children will be Spelling, Punctuation and Grammar daily. Writing is developed using Talk for Writing strategies, while reading skills are enhanced using Reciprocal Reading. Where extra support is needed, children are taught phonics, building on what they were taught in Key Stage one. All children have access to the school library and are expected to read regularly at home. There is a range of books meeting the needs of children across the range of abilities.

## **Mathematics**

The National Curriculum for mathematics is taught daily through a mastery approach. Through the Inspire Maths scheme the children are provided a highly scaffolded learning framework with problem solving at its heart. Learning is continually built upon and consolidate knowledge to reach deep understanding. The programme encourages extensive practice to develop fluency and mastery, so that every child – across all abilities – can succeed at mathematics.

## **Science**

The school teaches the National Curriculum programme of studies. Children will develop scientific knowledge and conceptual understanding through the specific disciplines of biology, chemistry and physics. The understanding of nature, processes and methods of science are enhanced through different types of scientific enquiry that help them to answer scientific questions about the world around them. Pupils are equipped with scientific knowledge required to understand the uses and implications of science, today and for the future.

## Computing

Our high quality computing curriculum equips pupils to use conceptual thinking and creativity to understand and change the world. Staying safe online (online safety) is an integral part of the curriculum at Brinsworth Manor Junior School. Children are taught about this regularly through lessons, PSHE, special assemblies and work-shops.. Computing is taught in class using laptops, where children are taught to word process, organise data and using coding to create a range of media, amongst many other things. The children also have access to ipads, video camera technology and wide range of other equipment. The school has close contact with Rotherham CLC, which provides children with access to advanced technology.

## PE

Physical Education incorporates Dance, Gymnastics, Games and Athletic Activities and Swimming. Children are taught PE by both their class teacher and expert coaches every week. It is important that all children change their clothes for PE and during outdoor games sessions in cold weather, warmer clothing is necessary. All children also have the opportunity to take part in sports competitions in school as well as opportunities to compete against other schools.

**For safety reasons, no jewellery is to be worn during any PE sessions.**

## Visits

Children learn in many different ways. One way that we believe promotes learning is through educational visits. Visits, or 'trips', are used as a hook at the beginning of a topic or sometimes to reinforce the learning that has taken place in school. Going out of school into the wider environment plays an important part in the learning process.

In Year 6, the children have the opportunity to go on a residential visit. The visit, as well as being educational, is a lot of fun and the children gain much from such a visit in terms of developing their confidence, independence and social skills.

## Charging and remissions policy

Regulations mean that no charge can be made for school time activities, except to cover board and lodging on residential trips and peripatetic music lessons. However, as no additional funding is made available to the school to pay for visits and activities we do ask for voluntary contributions from parents to permit such activities to continue to take place. Letters will be sent home giving details whenever your child will be involved in a visit or activity. For the school to continue a full programme in the future, we depend upon continued financial support and encouragement from parents.

We hope that parents will make voluntary contributions whenever possible, although we recognise that owing to difficult financial circumstances, some parents may find it difficult to contribute in whole or in part. Inability to contribute the full amount towards the cost of a school visit or activity will not prevent any child from taking part in the activity. However, please note that if sufficient voluntary contributions are not received, planned visits and activities will have to be cancelled.

## **SPECIAL EDUCATIONAL NEEDS & DISABILITY ARRANGEMENTS (SEND)**

The school operates very effective procedures with regard to children with Special Educational Needs. All children with Special Educational Needs and Disabilities are offered full access to the school's broad, balanced and relevant curriculum. The school ensures that, through its culture, practice, and management and deployment of resources, all children's needs are met.

The school aims to identify, at the earliest opportunity, any child who requires special needs provision. After identification, appropriate assessment is carried out in order to determine the support required. When necessary the school will involve the Learning Support Service or Educational Psychology Service and meet the child's needs.

The school's Disability Equality Scheme and Accessibility Plan, published in 2007 explains how we make sure that we promote equality for disabled people and challenge discrimination against them. The Disability and Equality Scheme provides us with a framework for integrating disability equality within all aspects of school life. The full Disability Equality Scheme and Accessibility Plan are available upon request.

## **YOUR CHILD'S HEALTH**

### **Medical information**

We request that if your child suffers from any medical condition that could affect them during the school day, that all the relevant information be passed on to school.

**Asthma** - Acting on advice from the Health Authority and the Asthma Council, children are expected to be responsible for their own relief inhalers which can be kept in their pocket or in the classroom. Inhalers should be clearly labelled with the child's name. **So that we have a record of all children in school with asthma, we require an asthma card to be completed and returned to the school.** Asthma cards are available from the school office.

**Other Medication** – If your child has to take any prescribed medicine whilst in school, staff **may** be willing to administer this but parents must fill in a form, available at the school office, authorising staff to do so. We can refuse to administer medication without correct documentation.

### **Dental, hospital, clinic appointments etc**

Parents are requested to inform the school of any such appointments and to collect children from school if the appointment is during the school day. Children are not allowed to leave the premises unaccompanied to keep any medical appointment.

Parents collecting children from school outside the normal session times are asked to 'sign out' their child and 'sign in' on their return.

### **Absences**

If your child is ill we would be pleased if you would inform the school by telephone (voicemail is available out of school hours) or by sending a note on the first day of absence. The school will make contact with parent/carer if a message is not past to school.

# Behaviour

All staff at Brinsworth Manor have high expectations of behaviour. We believe that good behaviour is at the heart of a successful school. Using these simple rules, children are taught to manage their own behaviour and make the right choices:

- Everyone is treated equally and everyone feels valued.
- Children and adults have respect for each other's feelings, rights and backgrounds.
- Everyone looks after the school property and each other.
- Children have a positive enthusiasm for school life and take responsibility for their own learning.
- Teaching and learning take place without disruption.

The children understand that there are consequences if these rules are broken. Good behaviour is promoted through rewards such as smileys or letters home praising the child's behaviour.

Mobile phones are not allowed in school. If your child does need to bring a mobile phone to school, then it should be handed in at the school office, who will keep it safe until the end of the day.

For more information please talk to your child's class teacher. The behaviour policy is also available on request.

## Bullying

In order to prevent any instances of bullying or racism the school promotes the importance of valuing every individual in school.

Adults in school are watchful for signs of bullying or racism and children are encouraged to tell an adult, should any bullying or racism occur. Steps are taken to resolve any problems. The Head of School keeps records and will contact parents when necessary.

The school's policies for anti-bullying and promoting racial equality are available for inspection on request.

# HOME SCHOOL LINKS

Parents and carers are always very welcome in school and we are happy to discuss any matters concerning the school and your child's education. It is helpful if the Head of School or Class Teachers are informed in advance if you wish to speak to them, but often appointments to see the Head Teacher are not absolutely necessary. Parents are encouraged to contact the school whenever and as soon as the need arises.

Parents, carers and grandparents can give much valuable help in school during the school day by helping in classrooms and around school. We are always grateful for an extra pair of willing hands! Any mums, dads or grandparents wishing to get involved should please get in touch with the Head of School or their child's Class Teacher.

When a child starts in the Junior school, parents and children are asked to sign a Home-School agreement which explains the aims, values and responsibilities of the school, parents' responsibilities and what the school expects of the pupil.

During the year there are many opportunities for parents to come into school: from parent consultations to coffee mornings. You will always be informed in advance when these events are going to take place.

## Homework

Children are set homework on a regular basis.

Research over a number of years in this and other countries has shown that homework can make an important contribution to pupils' progress at school. Below you will find the homework the children will receive each week.

Y3	Reading comprehension, reading twice a week, maths booklets, Spelling, Punctuation and Grammar.
Y4	Reading comprehension, reading twice a week, maths booklets, Spelling, Punctuation and Grammar.
Y5	Reading comprehension, reading twice a week, maths booklets, Spelling, Punctuation and Grammar.
Y6	Reading comprehension, reading twice a week, maths booklets, Spelling, Punctuation and Grammar.

Children are expected to read twice a week. Books are provided by school through our extensive library.

Homework is set weekly and it expected that all children complete it so that it can be marked in class. Where children cannot complete the work, support is given in at a lunchtime during the week to ensure they complete it.

If you have any questions about homework, please see the homework leaflet on the website or talk to the class teacher.



# ADMISSIONS PROCEDURE

Parents have the right to express a preference for any school and it is now essential that a parental preference form is completed whether you wish your child to attend the catchment area school or elsewhere. **Failure to complete the parental preference form may mean that your child will not gain admission to your preferred school, where this has been oversubscribed.**

Parents of Year 2 children are sent a parental preference form at the end of January each year.

The date for completing the parental preference form is the end of February and it should be returned to Children's and Young People's Services, Riverside House, Main Street, Rotherham S60 1AE.

The allocation of places takes place in March. Parents are informed whether their application has been successful or not shortly after, in April.

Where parents who live outside the area of Rotherham Authority wish to express a preference for a place for their child in a Rotherham Primary School, they should contact the Children's and Young People's Services at the address above.

Parents resident in the Rotherham Authority who wish their children to attend schools situated in neighbouring Local Education Authorities should apply direct to the relevant Local Education Office.

The school's admissions policy does not discriminate against any pupil.

## TRANSFER OF CHILDREN (7+ YEARS)

Children transfer to the Junior School in September of the school year during which they will be eight. Most children transfer from our feeder Infants' School. The Year 2 Infant children make visits to the Junior School and have opportunities to work with and get to know the teacher they will be with on transfer. By the time the children join us in September, they already know much about the Junior School and feel confident about the next stage of their education.

## The transfer of children at 11+

At the end of their fourth year in the Junior School, the children transfer to the secondary phase of their education. Parents can choose where their child continues their education, but the children from Brinsworth Manor usually transfer to Brinsworth Academy. Parents must complete a parental preference form, which is sent to them by the Local Authority and to whom it must be returned. There is close liaison between the Comprehensive School and the Junior School so that transfer for the children is as smooth as possible and to ensure continuity in every child's education.

# School meals

The current cost of a school meal is £2.05 per day. We are a “cashless” school so payment for school meals and everything else except for minor stationery items and healthy playtime snacks must be made using “ParentPay.” This online service is convenient and safe; detail are available online and through the school office.

The meals are cooked on the premises in our own kitchen. They are served on a cafeteria basis and the children can choose from a number of options daily. The school operates a 3 weekly menu rota, each child is given a coloured band to exchange for the meal choice every morning. The order in which each class will take their meal is altered each week to ensure that all the children are treated fairly.

If preferred, children can bring their own sandwich lunch. This must be brought in a lunch box clearly labelled with their name and class. All children may bring their own drink to school to have with their midday meal. Glass bottles and cans are not allowed. Water is available at all times, each child has a water bottle. The school operates a NUT FREE policy due to allergies.

We are pleased to assist any parent requiring information about the Authority’s Free School Meals Scheme. All applications and information given is treated as confidentially as possible and no distinction is made between children whose parents pay for their meal and those who do not. Applications can be made via the Rotherham MBC website direct. **I would urge any parent who may be eligible for free meals to claim, as this secures extra funds for the school.**

## FRUIT SHOP

**Please note that we are a healthy school.**

**We request that sweets and chocolate are not brought to school under any circumstances.**

A fruit shop operates at morning break where children can purchase apples, bananas or other seasonal fruit to eat. Milk and fruit juice are also on sale. Children can also bring their own fruit from home.

We have children in school with food allergies or intolerances and therefore ask that birthday cakes (without labels) are not sent to share in school.



# SCHOOL HOLIDAYS

## School holidays for 2017/2018

	SCHOOL CLOSURES	SCHOOL RE-OPENS
<b>Autumn Half Term</b>	Friday 27 <sup>th</sup> October 2017	<b>Tuesday 5<sup>th</sup> September 2017</b> Monday 6 <sup>th</sup> November 2017
<b>Christmas</b>	<b>Friday 22<sup>st</sup> December 2017</b>	Monday 8 <sup>th</sup> January 2017
<b>Spring Half Term</b>	Friday 9 <sup>th</sup> February 2018	Monday 19 <sup>th</sup> February 2018
<b>Easter</b>	Friday 23 <sup>rd</sup> March 2018	Monday 9 <sup>th</sup> April 2018
<b>May Day</b>	Friday 4 <sup>th</sup> May 2018	Tuesday 8 <sup>th</sup> May 2018
<b>Spring Bank</b>	Friday 25 <sup>th</sup> May 2018	<b>Tuesday 5<sup>th</sup> June 2018</b>
<b>Summer</b>	<b>Thursday 19<sup>th</sup> July 2018</b>	

The school is closed to pupils for 5 in-service training days during the school year. These are shown below but not included in the statutory holidays above – please note the bold dates:

**Monday 4<sup>th</sup> September 2017**

**Friday 22<sup>nd</sup> December 2017**

**Monday 4<sup>th</sup> June 2018**

**Friday 20<sup>th</sup> July 2018**

**Monday 23<sup>rd</sup> July 2018**

### Holidays during term time

Holidays during term time cannot be authorised.

**Please note that if a child's attendance is below 95.4% the request for absence will not be authorised. In addition, requests for leave of absence during the first two weeks in September will not be authorised**

# A FINAL WORD FROM THE HEAD TEACHER

If you are considering sending your child to Brinsworth Manor Junior School, please come and see us for yourself.

Parents and children are welcome to look around the school to see at first hand the high quality of education we offer here.

Please make an appointment and I will gladly show you around and answer any questions.

The children, governors and staff are all proud of Brinsworth Manor Junior School and promise a warm and friendly welcome.